

Council Meeting, Avoca City Council, November 21, 2023

Mayor Tom Bruck called the meeting to order at 5:30 PM with Fred Miller III, Diane Stamp and Deb Calhoon present. Absent: Matt Gramkow and William Dea. Motion by Stamp, seconded by Calhoon to approve the agenda. Motion carried 3-0.

Motion by Stamp, seconded by Calhoon to approve to approve the consent agenda consisting of the following:

- Approval of the minutes: October 17, 2023
- Approval of Claims, Payroll, Financials and Bank Reconciliation
- Receipt and file of the FY 2023 Street Finance Report
- Receipt and file of the FY 2023 Annual Financial Report

Motion carried 3-0.

Motion by Miller, seconded by Calhoon to open the Public Hearing for the Sale of Property # 7739 09 336 002 at 5:30 PM. Motion carried 3-0.

City Clerk stated that no oral or written comments were received at City Hall.

Mayor asked for public comment, none.

Council received an offer of \$300 from Denise Suedkamp to purchase this parcel.

Motion by Calhoon, seconded by Stamp to close the public hearing at 5:32 PM. Motion carried 3-0.

Motion by Calhoon, seconded by Stamp to approve the sell of parcel # 7739 09 336 002 for \$300 to Denise Suedkamp with closing costs being paid by buyer. Motion carried 3-0.

Main Street Iowa partners with the City of Avoca and the City supports the Avoca Main Street program. Motion by Miller, seconded by Calhoon to approve RESOLUTION: 23-1121-01: SUPPORT OF AVOCA MAIN STREET. On a roll call: AYES: 3, NAYS: 0.

The City is required to certify TIF projects with the county that are TIF approved. Motion by Stamp, seconded by Calhoon to approve RESOLUTION 23-1121-02: APPROVING THE TIF CERTIFICATION FORMS. On a roll call: AYES: 3, NAYS: 0.

The City has a responsibility to file TIF Certification report to the state of the taxes received for the year. Motion by Calhoon, seconded by Miller to approve RESOLUTION 23-1121-03: ACCEPT AND APPROVE 2023 URBAN RENEWAL REPORT FOR FISCAL YEAR ENDING JUNE 30, 2023. On a roll call: AYES: 3, NAYS: 0.

The Golf Advisory Board has created a Golf Policy for proper operation of the course, club house, and rules of play. Motion by Calhoon, seconded by Stamp to approve RESOLUTION 23-1121-04: GOLF POLICY. On a roll call: AYES: 3, NAYS: 0.

City Administrator has contacted a company that does a Building Code service. The council asked to table contract till the December meeting so all council members are present.

The state code requires cities to amend the budget if they expend over the function. The city has expenses that have come up. Motion by Miller, seconded by Calhoon to approve setting a Budget Amendment Public Hearing for December 19, 2023 at 5:30. Motion carried 3-0.

Council approved donations from the Schultz Family Foundation and Fidelity Charitable. Also approved to purchase 106 N Elm St.

Police Chief Heiny gave his police report.

Jessica Tooley gave her EMS report/update.

Mayor Bruck asked Mr. Trout if he would like to go into closed session regarding his 6 month evaluation. Mr. Trout responded yes. Motion by Stamp, seconded by Calhoon to go into closed session pursuant to Iowa Code 21.5 1(i) to evaluate the professional competency of an individual's performance at 5:59 PM. Motion carried 3-0.

Motion by Calhoon, seconded by Stamp to re-open the meeting at 6:33 PM. Motion carried 3-0.

Motion by Calhoon, seconded by Stamp to approve RESOLUTION 23-1121-06: RESOLUTION AMENDING SALARY – TYLER TROUT. On a roll call: AYES: 3, NAYS: 0.

Council comments:

Tom: Watching gas prices to contract again.

Diane: Library performance update.

10-01-23 THRU 10-31-23	CLAIMS	AMOUNT
ACCUJET LLC	VAC OUT SW LINE-SR ISSUE	\$1,202.76
AFLAC	VOL INS	\$98.64
AGRILAND FS INC	FERTILIZER/SUPPLY	\$2,459.30
ANITA ENGRAVING	ENGRAVING	\$23.25
AV BUILDING	MISC ITEMS	\$210.82
AV FOOD LAND	MISC ITEMS	\$236.02
AV MUNICIPAL UTILITIES	WATER BILL	\$211.27
BADGER METER, INC.	MONTHLY HOSTING	\$51.18
BEELNER'S SERV	RPR IRRIGATION	\$695.00
BOMGAARS	MISC ITEMS	\$650.24
BOUND TREE MED	EMS SUPP	\$924.32
CLEAR TITLE AND ABSTRACT	EXISTING HOME INCENTIVE	\$5,000.00
COMMERCIAL TURF, LLC	AERATION OF GREENS	\$1,875.00
COMPUTER SYSTEMS, INC.	FRONTDESK COMPUTER	\$926.50
CYCLES PLUS	BATTERY FOR GOLF CART	\$131.70
DAVES STUMP	STUMP REMOVAL	\$540.00
DELTA DENTAL	VOL INS	\$123.48
DORSEY & WHITNEY LLP	LEGAL SVC	\$1,874.00
ELECTRIC PUMP	SVC MILLS THOMAS LIFT STATION	\$160.00
GERAHTY STEPH	HOLIDAYS ON MAIN SUPP	\$49.80
GIS	ANNUAL SOFTWARE LICENSE	\$7,739.00
GUARDIAN	LTD/STD/LIFE/AD&D	\$593.92
HANSON ATTYS	LGL SVC	\$210.00
HOLTZ SERVICE	MWR PART	\$117.95

I P E R S	IPERS	\$6,544.07
I R S	FED/FICA TAX	\$10,642.69
IA ONE CALL	AUGUST	\$31.50
IA TREASURER	EXCISE TAX/SALES TAX	\$4,163.68
IA WORK DEVELOP	UNEMPLOYMENT	\$1,341.30
INGRAM BOOK	BOOKS	\$278.57
JOURNAL-HERALD	PUBLICATIONS	\$37.58
KIESEL GALE	1/2 MONTH SERVICE	\$400.00
LEWIS SABRINA	HALLOWEEN EVENT SUPP	\$113.28
LYMAN-RICHEY	SAND-TOP DRESSING	\$850.65
MARNE ELK HORN	PHONE/INTERNET/CABLE	\$657.56
MCCARTHY TRENCH	FIX SINK HOLE	\$7,435.01
METERING & TECHNOLOGY	METER COUPLINGS	\$570.73
MICHAEL TODD	POSTS	\$195.64
MIDAMER ENERGY	UTILITY BILL	\$3,820.46
MIDWEST LABS	TESTING EXPENSE	\$85.64
MIDWEST TURF	MWR PART	\$67.68
MUXFELDT ASSOCIATES, CPA	AUDIT SVC	\$17,494.55
MYRTUE MEDICAL	DRUG SCREENING	\$56.00
NAPPA	BACKHOE PART	\$254.30
NEBRASKA MACHINERY	BACHOE RPR	\$7,396.56
NISHNA VALLEY PEST CONTRL	PEST CONTROL	\$125.00
PHYSICIAN'S CLAIMS COMPAY	MAY JUNE RECVD SEPT	\$816.57
R & S WASTE	TRASH/COLLECTION	\$11,995.42
RATZLAFF LAWN CARE LLC	SEPT MOW AND TRIM	\$3,200.00
REGIONAL WATER	AUGUTST TO SEPT USAGE	\$18,023.70
SERENA RIESGAAR	HOLIDAYS ON MAIN SUPP	\$8.51
TITAN MACHINERY (AVOCA)	MWR PARTS	\$254.59
TOYNE	TRUCK RPR	\$2,513.49
TREASURER OF STATE	STATE TAXES	\$1,404.01
TREASURER OF STATE		
UNCLAM	UNCLAIMED PROPERTY	\$1,050.00
TROUT TYLER	MILEAGE REIMURSEMENT	\$53.06
TURFWERKS	MWR PART	\$1,016.84
U S POST OFFICE	NOV 23 UT BILLS	\$504.63
UNITYPOINT CLINIC	DRUG SCREENS	\$84.00
US BANK	MISC ITEMS	\$7,749.10
UTILITY EQUIP	CURBSTOP RODS	\$440.58
VERIZON WIRELESS	CELL PHONE	\$527.58
VSP	VISION PAYABLE/INS	\$202.07
WELLMARK	GROUP INS	\$15,044.24
WELLS FARGO-COPIER LEASE	MONTHLY COPIER LEASE	\$525.28
DEPOSIT REFUNDS	REFUND DATE 10/02/2023	\$85.05
DEPOSIT REFUNDS	REFUND DATE 10/30/2023	\$189.33

PAYROLL CHECKS	PAYROLL CHECKS ON 10/04/2023	\$17,154.70
PAYROLL CHECKS	PAYROLL CHECKS ON 10/18/2023	\$15,414.07
	CLAIMS TOTAL	\$186,923.42

GENERAL FUND	\$87,384.95
GOLF COURSE FUND	\$16,121.43
AQUATIC CENTER FUND	\$419.35
ROAD USE TAX FUND	\$14,097.60
EMPLOYEE BENEFITS FUND	\$10,703.22
LIBRARY TRUST FUND	\$113.28
DEBT SERVICE FUND	\$491.35
CAP PROJ - COMM CENTER FUND	\$3,225.96
URBAN RENEWAL CAP PROJ FUND	\$5,210.00
WATER FUND	\$34,004.69
SEWER FUND	\$11,656.55
STORM WATER FUND	\$3,495.04

10-01-23 THRU 10-31-23	REVENUE
GENERAL TOTAL	\$362,930.83
GOLF COURSE TOTAL	\$4,112.52
AQUATIC CENTER TOTAL	\$100.00
ROAD USE TAX TOTAL	\$18,895.16
EMPLOYEE BENEFITS TOTAL	\$96,476.51
EMERGENCY FUND TOTAL	\$8,797.72
LOCAL OPTION TAX TOTAL	\$23,300.89
TIF - URBAN RENEWAL #1 TOTAL	\$4,641.68
LIBRARY TRUST TOTAL	\$2,010.00
DEBT SERVICE TOTAL	\$74,096.48
CAP RESERVE TOTAL	\$50.00
CAPITAL - MISC GOLF TOTAL	\$3,389.00
CAP PROJ - COMM CENTER TOTAL	\$798.37
SUNRISE RIDGE DEV TOTAL	\$102,943.29
URBAN RENEWAL TOTAL	\$6,745.00
WATER TOTAL	\$68,848.06
WATER SINKING FUND TOTAL	\$10,230.21
SEWER TOTAL	\$37,033.96
SEWER SINKING FUND TOTAL	\$8,234.25
STORM WATER TOTAL	\$8,689.49
STRM WTR SINKING FUND TOTAL	\$2,307.92
TOTAL REVENUE	\$844,631.34

ATTEST:

Teresa M Hoepner, City Clerk